



## **SBI INFRA MANAGEMENT SOLUTIONS PVT. LTD.**

(A Wholly Owned Subsidiary of SBI)

SBI GITC Circle office OFFICE

First Floor, State Bank Global IT Center, Plot no.8, 9, 10, Sector 11, CBD Belapur,  
Navi Mumbai 400614

### **Part – I**

#### **(Technical Bid)**

#### **PROVISION & FIXING OF MS GRILL FOR WINDOWS & BALCONY AT BANK HOUSE (H Bungalow), SBI COLONY, NERUL.**

NAME OF CONTRACTOR WITH ADDRESS: .....

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DATE OF ISSUE OF TENDER : **21.09.2019**

TENDER ID : **GIT201909063**

LAST DATE AND TIME FOR SUBMISSION: **30.09.2019 up to 3.00 p.m.**  
OF BID IN HARD COPY WITH EMD.

EARNEST MONEY DEPOSIT : Rs.3,500.00 (Rupees Three Thousand Five Hundred Only)

D.D. / BANKER'S CHEQUE NO. : .....

NAME OF THE ISSUING BANK: .....

TENDERER GST NUMBER : .....



## **TENDER NOICE**

To,

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Dear Sir,

### **PROVISION & FIXING OF MS GRILL FOR WINDOWS & BALCONY AT BANK HOUSE (H Bungalow), SBI COLONY, NERUL**

Sealed item rate tenders on prescribed Bill of Quantity are invited for the above work only from **empanelled contractor of SBIIMS who under particular category**. The details are as under: -

1	Name of the Work	PROVISION & FIXING OF MS GRILL FOR WINDOWS & BALCONY AT BANK HOUSE (H Bungalow), SBI COLONY, NERUL.
2	Nature of Work	Civil Furniture
3	Time allowed for completion	45 days
4	Cost Of Tender Documents (COTD)	<b>Rs.1,000/-</b> (To be deposited through SBI collect with tender ID <b>GIT201909063</b> print for receipt of payment should be enclosed with Technical Bid.)
5	Earnest Money Deposit	<b>Rs. 3,500.00 (Rupees Three Thousand Five Hundred Only)</b> By Demand Draft / Pay Order from any Scheduled Bank drawn in favor of SBI Infra Management Solutions Pvt. Ltd. and payable in Mumbai.
6	Date of issue of tender documents.	<b>21.09.2019</b>
7	Last date & time for submission of hard copy of Technical bid, EMD & Price Bid hard copy	<b>30.09.2019 up to 3.00 p.m.</b>
8	Address at which the EMD, Technical bid & Price bid (hard copy) has to be submitted.	SBIIMS GITC Circle office, 1 <sup>st</sup> Floor, State Bank Global IT Center, Plot no.8, 9, 10, Sector 11, CBD Belapur, Navi Mumbai 400614.
9	Defects Liability Period	12 months from the date of Virtual Completion
10	Validity of the offer	90 days from opening of Price- Bid
11	Security Deposit	5% of contract value less EMD will be kept till defect liability period of 12 months.

12	Liquidated Damages	0.5% per week subject to max 5% of the value of work
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14. The Vendor shall sign and stamp each page of the tender document thereby ensuring the number and sequence of all pages. Tender documents without seal and signature of the authorized tenderer are liable to be rejected.

15. Conditional tenders shall be summarily rejected.

16. The SBIIMS Pvt. Ltd. reserve their rights to accept or reject any or all the tenders, either in part or whole without assigning any reason(s) for doing so and no claim / correspondence shall be entertained in this regard.

17. In case the date of opening of tenders is declared as a holiday, the tenders will be opened on the next working day at the same time.

18. SBIIMS Pvt. Ltd. has the right to accept / reject any / all tenders without assigning any reasons and no correspondence shall be entertained in this regard.

Yours Faithfully,

**For SBI Infra Management Solutions Pvt. Ltd.**



M/s .....

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.....

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Date:

Dear Sir,

**PROVISION & FIXING OF MS GRILL FOR WINDOWS & BALCONY AT BANK HOUSE (H Bungalow), SBI COLONY, NERUL**

We invite you to quote your competitive rates for the captioned work as per the tender and BOQ enclosed. The tender duly filled-in, signed and sealed should be addressed to the **Vice President and circle head, SBI Infra Management Solutions Pvt. Ltd., GITC Circle office, CBD Belapur** and should reach at above address during office hours on or before **30.09.2019 at 3:00 PM**. The tenders will be opened on **30.09.2019 at 3.30 PM** in the above office in presence of such parties or their authorized representatives who are willing to remain present. It is suggested that the Tenders are submitted personally or by Registered post/Speed Post along with earnest money deposit, so as to reach above address on or before due date and time. The tenders received after due date will not be entertained. The contractors are also advised to submit the earnest money in prescribed form only.

2. Please note that the EMD and the bid should be kept in separate sealed/closed envelopes and both these envelopes should again be sealed in a third envelope to be submitted to the competent authority on or before due date. At the time of opening the tenders, the envelope containing EMD will first be opened. In case it is found that either the contractor has not submitted separate envelop of EMD or the EMD deposited by them is not in the acceptable form as per the enclosed terms and condition, their financial bid will not be opened and no claim/correspondence will be entertained in this regard.

3. The contractors empaneled with SBIIMS, Mumbai are only entitled to quote this tender. Please note that the tenders submitted by any other party who are not enlisted in the SBIIMS's approved panel of contractors as on date of submission of tender, shall not be entertained / opened.

Yours faithfully,

**Vice President (Civil)**



## PROVISION & FIXING OF MS GRILL FOR WINDOWS & BALCONY AT BANK HOUSE (H Bungalow), SBI COLONY, NERUL

### TERMS AND CONDITIONS

1. No Tender will be accepted after scheduled time and date.
2. Unsealed Tender will not be accepted.
3. The contractor should quote their rates inclusive of all taxes/duties/levies (as applicable to a contractor and are subject to deduction at source by the SBIIMS from bills/dues) (excluding GST will be paid extra as per actual) and including wastage, transportation of material to the aforesaid work site, etc.
4. The tender should remain valid for acceptance by the SBIIMS for a minimum period of 90 days from the date its opening, which period may be extended by mutual agreement and tenderer shall not cancel or withdraw the tender during this period.
5. Tender with corrections and or overwriting if not authenticated will be liable for rejection. No advice for any change in rate or conditions after the opening of the tender will be entertained.
6. Time is the essence of this contract. The contractor whose tender is accepted shall take up the work on hand immediately and complete the same within **45 days** from the date of receipt of written work order. The delay in completion of work beyond stipulated period and without any valid reasons shall be subject to liquidated damages @ 0.5% of contract amount per week subject to maximum amount equivalent to 5% of the contract amount.
7. The Bank/SBIIMS does not bind itself to accept the lowest or any tender and reserve to itself the right to accept or reject any or all the tenders, either in whole or in part without assigning any reason(s) for doing so.
8. The contractors are requested to acquaint themselves with the site conditions, terms & conditions, schedule of items and technical specifications of the tender and should seek requisite clarifications, if required, from this office before quoting the rates.
9. **Rs 3,500/-** (Rs. Three Thousand Five Hundred Only) as the Earnest Money Deposit by way of Bank draft favouring, **SBI Infra Management Solutions Pvt. Ltd., Mumbai** and **Rs.1,000/-** To be deposited through SBI collect with tender ID **GIT201909063** print for receipt of payment should be enclosed with technical bid will have to be deposited along with the tender. The tenders received without Earnest Money Deposit and tender cost are liable for rejection. No interest shall be paid on the said deposit.
10. The contractor has to obtain approval of materials/samples from the Bank prior to its procurement and use in the work.
11. The Bank/SBIIMS under any circumstances will not entertain the request for payment against material at site. However, payment of running bills could be considered depending on the progress of actual work done subject to verification of measurements etc. by the Bank's/SBIIMS Engineer.

12. In case contractor fails to undertake the work at site within 7 days from the date of issue of work order, the Bank/SBIIMS reserve the rights to entrust the work to any other contractor at its discretion and earnest money deposit of defaulter contractor will be forfeited.
13. The contractor should quote reasonable and workable rates for individual items. Wherever necessary, contractor, on demand, has to submit rate analysis of desired items within stipulated period. The contractors quoting abnormally low / erratic rates may be asked to submit performance guarantee in the form of Bank Guarantee of suitable amount decided by the Bank/SBIIMS, before award of work. The minimum amount of said Bank Guarantee shall be equal to the difference in tender amount quoted by the contractor and the estimated cost assessed by the SBIIMS. Alternatively, the contractor may choose to deposit the said amount in the form of STDR/FDR in favour of **SBI Infra Management Solutions Pvt. Ltd., Mumbai**. This Bank Guarantee/STDR/FDR will be treated as an additional security deposit (ASD) for due fulfilment of contract and will be retained by the Bank for entire completion period of the project. The contractor shall undertake not to cancel/withdraw the said Bank Guarantee/STDR/FDR during currency of contract. In case contractor fails to undertake the job within stipulated time or leave the same incomplete or carryout substandard work, the Bank/SBIIMS will be at liberty to forfeit the initial security deposit/EMD invoking Draft submitted.
14. The contractor shall not assign the contract. He shall not sublet any portion of the contract except with the prior written consent of the Bank/SBIIMS.
15. The contractor shall carryout entire work strictly in accordance with the detailed specifications and instructions of Bank's/SBIIMS Engineer. If in the opinion of the Bank, changes have to be made in the layout, the contractor shall carryout the same without any extra cost to the Bank/SBIIMS.
16. The tenderer must obtain for himself on his own responsibility and at his own expenses all the information which may be necessary for the purpose of making a tender and for entering into a contract of work and acquaint himself with all local conditions, means of access to the work, nature of work and all matters appertaining thereto.
17. The quantities mentioned in the schedule of items are approximate and no further claims will be entertained for any change in the quantities.
18. The rates quoted by the contractor shall be firm & fix and no variation will be allowed in individual rates on any account. The rate quoted should be inclusive of all taxes, duties, levies imposed by the Central or State Govt. or local administration and as applicable or become applicable during the completion period.
19. The successful tenderer is bound to carry out any items of work necessary for the completion of the job even though such items are not included in the quantities and rates. The rates for such items shall be decided by the bank/SBIIMS within its sole discretion on the basis of rate analysis prepared by the contractor by taking into account prevailing market rates of material and labour involved and 15% contractor's profit.
20. The contractor shall study the schedule of items, technical specifications, drawings, design, etc. for its sufficiency considering all the regulations of local authorities and Supply Company and code of standard as applicable at the time of submitting the tender and shall bring to the notice addition or deletion, if any, in writing along with the tender.



21. The contractor shall strictly comply with the provisions of safety code.
22. The Contractor shall strictly comply with the provisions of contract labour acts or any other act pertaining to the contract labour that may be in force or that may be introduced during the currency of contract. Compliance of such acts now or subsequently will be at the contractor's cost.
23. Conditional Tenders are liable for rejection.
24. If in the opinion of the Bank/SBIIMS the rates quoted by any contractor are found unworkable keeping in view the specifications proposed and workmanship expected, the Bank/SBIIMS may choose to reject such tenders within its sole discretion and without any notice to the contractors. Moreover, no claim/correspondence will be entertained by the Bank/SBIIMS in such cases.
25. The SBIIMS may choose to split up the entire scope of work amongst any number of parties within its sole discretion irrespective of the lowest rates.
26. The defect liability period for proposed work shall be Twelve months from the date of Virtual Completion of the project. Any defects noticed during defects liability period will be rectified by the contractor at their cost within 7 days from the date of receipt of intimation (written/verbal/telephonic) from the bank/SBIIMS failing which the Bank/SBIIMS shall be at liberty to get the work done from any agency within its sole discretion at your risk, cost and consequences and cost thereof will be recovered from the contractor from any dues including retention money.
27. The contractor should maintain at site all mandatory registers including Hindrance register, site instruction book, labour register, cement consumption and receipt register etc. as directed at site.
28. Before commencing execution of work at site, the contractors shall arrange for marking of layout at site and get the same approved from the Bank's/SBIIMS Engineer.
29. The contractors are advised to calculate the quantities of various items of work at their end as per actual site conditions and inform the bank/SBIIMS in writing, if the variation in quantity/quantities of any one or more tender items vis-à-vis is actual required quantity is beyond 10%. However, no extra/additional work/quantity beyond tender quantity should be executed unless prior approval is accorded by the Bank/SBIIMS. Please note that the Bank/SBIIMS is not bound to make payment for any unauthorized extra/additional work exceeding the tender quantity executed by the contractor without proper authority from the Bank/SBIIMS.
30. The Contractor have to engage reliable skilled workers and shall follow all labour laws and acts and shall go in for insurance for all risks at his own cost. On completion of work rubbish etc. shall be removed as directed.
31. All works should be started simultaneously and as directed by the Bank's/SBIIMS Engineer at site.
32. The Bank/SBIIMS will verify the measurements before making payment of the bill.
33. No request for advance will be entertained by the Bank/SBIIMS.

34. The Bank/SBIIMS will recover from the contractors, charges for the electricity and water, if arranged by the Bank on actual basis or at 1% of Contract amount whichever is maximum. The contractors will make their own arrangement for stay of their workers and they will not be permitted to stay in the Bank premises.
35. Final measurements of the work should be taken by the contractor only after completion of the work to the satisfaction of the Bank's/SBIIMS Engineer. The Final bill should be submitted within a month on satisfactory completion of the work as stated above.
36. If the contractor fails to submit rates for three consecutive tenders his/their name will be deleted from the list.
37. In case you are not interested to quote your rates for subject work please return all the tender documents.
38. Please return this NIT in original in the sealed envelope along with the Letter of declaration mentioned hereinafter as a token of acceptance of all the terms and conditions mentioned in the tender.
39. The contractor should submit these terms & conditions duly signed as a token of acceptance, along with their tender, failure to which their tender is liable for rejection without any notice which please note.

Signature of Contractor with Seal

Name of the Firm

Address:

Contact No.



**BILL OF QUANTITIES MS GRILL FOR WINDOWS & BALCONY AT BANK HOUSE (H Bungalow), SBI COLONY, NERUL.**

Sr.No	Description	Qty.	Unit
1	MS Grill for windows and balcony: Providing and fixing MS Grill made out of 32mm x 25mm x 5mm thk. MS Angle outer frame with MS hold fastner and grill made out of 12mm x 12mm wrought iron square section at 100mm C-C with horizontal frame work at 200mm C-C including wrought iron decorative bars, finish all exposed surface with red oxide along with 3 coats of approved color/shade of enamel paint etc. complete as per the photo enclosed also as per site requirement and instructions of Architect /Engineer-in-Charge.	1600	Sft.
	Total		
	GST will be paid at actual		

Date:

Contractor's Signature & Seal

Place: